

National Framework for Penalty Notices at Kemball School



The information below explains the statutory guidance for School Penalty Notices for Attendance.

<p>Per Parent, Per Child</p> <p>Penalty Notice are issued to each parent, for <u>each</u> absent child.</p> <p>For Example: 2 siblings absent for leave during term time would result in <u>each</u> parent receiving 2 separate Penalty Notices.</p>	<p>Third Offence</p> <p>(Within 3 years)</p> <p>The third time a Penalty Notice is issued for leave in Term Time or irregular attendance, the case will be presented to the Magistrates Court, where fines of up to £2500 per parent, per child can be imposed.</p> <p>Note: Cases found guilty in Magistrates Court can show on Parents future DBS certificates as a 'Failure to safeguard a child's education'.</p>
<p>First Offence</p> <p>The first time a Penalty Notice is issued for Irregular Attendance or leave in Term Time the amount will be £160 per parent, per child when paid within 28 days.</p> <p>This is reduced to £80 if paid within 21 days.</p>	<p>10 sessions of Unauthorised absence in a 10-week period</p> <p>Penalty Notices will be considered when there have been 10 sessions of Unauthorised absence in a 10-school week period.</p> <p>These Absences can be late after register closes, Unauthorised Absences and Unauthorised Term Time leave absences. They can also be a combination of any of the above.</p>
<p>Second Offence</p> <p>(Within 3 Years)</p> <p>The second time a Penalty Notice is issued for Irregular Attendance or leave in Term Time the amount will be £160 per parent, per child when paid within 28 days.</p>	<p>Penalty Notices are issued by the Local Authority on the instruction from the School/Academy, in line with the Department for Education legislation. Once issued <u>these cannot be withdrawn.</u></p>

Please note:

This process does not reset each year, it will escalate with each Penalty Notice issued.

This process is also considers when:

there have been 10 sessions of Unauthorised absence in a 10-school week period.

These Absences can be late after register closes (U), Unauthorised Absences (O)and Unauthorised Term Time leave absences (G). They can also be a combination of any of the above.